

- Section Board votes on Alliance Implementation
 - Develop Specific Section Guidelines for Alliance that build on the National Alliance Guidelines, primarily with language and transparency (suggested)
 - Recruitment
 - Promotion/Relegation
 - Rejection
 - Expulsion
 - Deadlines
 - Costs
 - Interregional agreements
 - Appoint Alliance exploratory panel
 - Panel will research local Alliance opportunities (leagues, tournaments, governing bodies, etc.)
 - Ask about the required minimums for
 - Number of teams required per Alliance “club”
 - Roster rules
 - Coach & DOC certifications
 - Overall governing body
 - Field requirements
 - Insurance stipulations
 - Overall costs, for calculating a preliminary budget
 - Registration of teams
 - Forfeit costs
 - Higher level field rental costs
 - Determine if travel distance is prohibitive.
 - Reach out to Local or State Soccer Governing Bodies, e.g. US Soccer, USSSA, US CLUB, etc.
 - Board Member requirements
 - Licensing for Coaches
 - Registration/Identification for Players
 - Training deadlines
 - Alliance panel ultimately transition to Alliance board members
 - Transfer Relationship to Alliance President, once appointed.
 - Inform and educate ADs on structure and procedure of Alliance teams

- Appoint a Section Level Alliance Board
 - The Alliance Board needs to be established and functioning *months* in advance of the season. Board members will need training on major operations, as defined in the section “Alliance President and Alliance Board Tasks” at the end of this document.
- Primary Members (Recommended)
 - President
 - Vice President
 - Treasurer
 - Registrar
 - Secretary
 - Protest, Appeals and Disciplinary Officer
- Optional Members
 - Director of Coaching (Optional, depending on leagues)
 - Director of Referees (if required)
 - Field Director
 - Secondary Registrar
 - Alternate Member Position
 - Logo Coordinator (with AYSO Natl)
 - Uniform Coordinator
- Apply to enter external league with name of the club for the Section, e.g. *AYSO S1 Alliance*
 - Application process depends on the league.
- Financial - Bank Account Setup

Designate trusted Alliance Board members as agents on the bank account.

Set up:

 - Bill Pay
 - Checks
 - Divvy Card
- Outreach and marketing
 - Set up a Stand-alone Website or Webpage on the Section Website
 - Identify candidates for Alliance Board Membership
 - EXTRA Directors
 - Area Directors
 - RC Education
 - Attend EXTRA and Allstars Playoffs and Championships

- Set up and post a Calendar for Events and Deadlines

Alliance President and Alliance Board Tasks

- Club Operations
- Manage Affiliations with Governing Bodies and Leagues
- Calculate and manage a yearly club budget.
- Collect an Alliance fee from each team and use it to pay for club registration.
- Register and manage registrations for players
- Provide IDs for coaches and players.
- Vet coaches for promotion to Alliance.
- Verify competitiveness of teams requesting promotion to Alliance
- Review applications as a board and send formal approval and rejection notifications.
- Coordinate with RC's, AD's, and Regional Alliance Coordinators to ensure field sharing between regions and teams is amicable.
- Provide or facilitate non-AYSO coach training, if required.
- Logo and Uniform Coordination.
- Distribute refunds to teams that conclude the season without forfeits.