



Individual Merchant IDs Implementation Plan & Account Set Up Overview

AMERICAN YOUTH SOCCER ORGANIZATION



Benefits Overview

(And a few snags)

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Benefits of Individual Merchant IDs



- AYSO currently shares a single MID, this is what requires the 'float' for refunds
- Individual MIDs:
 - Refunds indefinitely for transactions conducted on your new Merchant Account, no float required
 - Daily deposits of registration funds
 - The NEW functionality to allow refunding of pre-MID transactions via the Region individual MID is ready as of today (7/11)
 - Development is being explored to allow inclusion of NPF in refunded amount from Region's bank account

Standard Reports ^

- Registration
- Roster
- Orders
- Miscellaneous
- Fanwear
- Billing Reports

Daily Deposit Report

A summary of all the transactions that tie to your daily deposit. This report includes all credit card payments from two days ago and any refunds and chargebacks/fees from the previous day.

From here you will select Date Range or the day you want to run this report for. Once you have selected your date, click on **View Report**.

Daily Deposit Report

☒ Date Range ☐ Single Date

Start Date
11/13/2021

End Date
12/14/2021

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Benefits of Individual Merchant IDs



City Elite Soccer Club



Amount *
\$200

2024 City Elite Soccer Equipment Fund Donations

Help us equip our players! City Elite Soccer is raising funds to create an equipment pool, ensuring that all our athletes have access to the gear they need to play at their best. Your donation will make a big difference, giving young players the resources to thrive on the field.

Email
john.smith@gmail.com

Full name (on the card)
John Smith

Debit VISA Mastercard Discover AMEX

Card number
4111 1111 1111 1111 VISA

Expiration 01/26 CVV 123 Zip Code 12345

Order summary

Items \$200.00

Total \$200.00

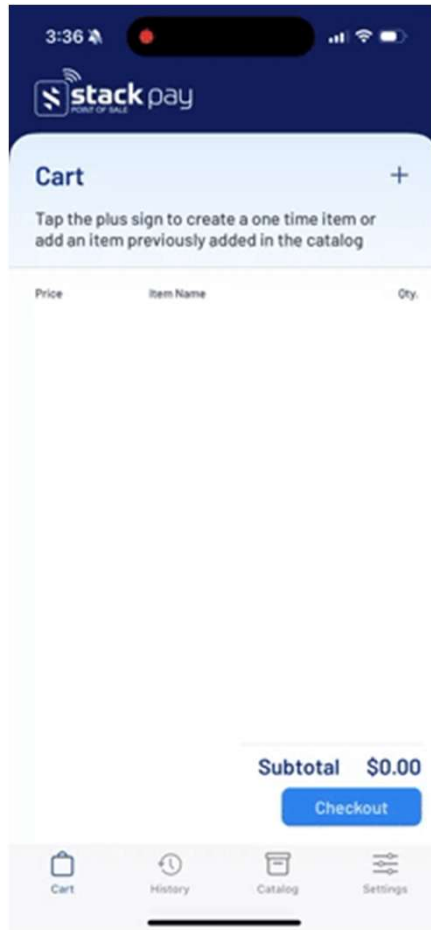
Donate \$200.00

Create Standalone, Customized Checkout Pages in less than a minute.

- Great for Sponsorships and Donations
- Create as Many As You Want
- Set Amounts or Let User Decide
- Analytics on Views and Sales

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Benefits of Individual Merchant IDs



Native Mobile App for Processing Tap to Pay Payments. Rolling Out in 2025

- Great for Any In-Person Payment Scenario
- Funds Processed Through Same Merchant Account as Registration
- Control Access Manually Or By Time Periods
- Create a Catalog of Quick Add Items

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Implementation Plan

A Phased Approach

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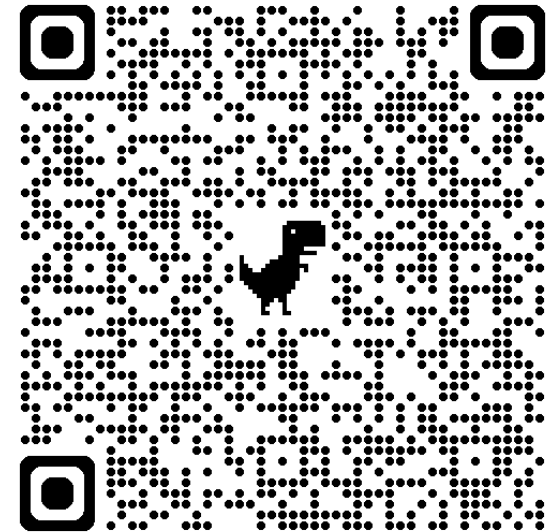
Implementation Plan



Phases	Participants	Completion
Pilot	Region 65	April
Beta	United + 7 Regions	May
Phase 1	41 Regions + Sections 6, 8, 9 & 13	July - August
Phase 2	Sections 1, 2, 3 & 5	September - October
Phase 3	Sections 7, 10, 11, 12 & 80	October - November

Implementation must be completed by the end of the calendar year as part of our rate agreement with Stack. If your Region would like to sign up outside of your Implementation Phase, you can use this QR Code to let us know.

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Account Set Up Overview

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Email Invitation



From: Erin Walker <erin.walker@stacksports.com>
Sent: Monday, July 7, 2025 11:38 AM
To: RegionalCommissioner@RegionXX.org
Subject: Individual Merchant ID Application



Dear [Regional Commissioner],

Here is the merchant application link for your Region

<https://merchant.mystackpay.com/signup?8e10fd560ef32ad04bd5234f2752d59289077bacc5f160681e34b4d086d2f328>

When you click on the link it will direct you to Stack Pay where your Sports Connect Club SSO credentials will work to sign you in. Once logged in, the application will pop up for you.

Please note,

- The application should take less than 5 minutes. Completing the application does not switch your Registration Portal to processing on the Individual MID. This process is initiated by sending a reply email stating you are ready to switch. The switch will occur at the close of the next aggregate batch (Friday, 12:00 am et).
- The beneficial owner is the person completing the application, not the AYSO Office (in this instance), and will be considered the primary admin on the StackPay account once the application is completed. Additional administrators can be added once access to the dashboard has been granted.
- The application does not allow PO boxes, the application once submitted. Please keep in mind that PO Boxes are not permitted in either the address field for the business or the contact. These addresses are not publicly visible. Once the application is submitted you will receive a confirmation email with your Merchant ID (MID) and can then access your Stack Pay dashboard.

Please reply if you have any questions at all.

Thanks,
Erin

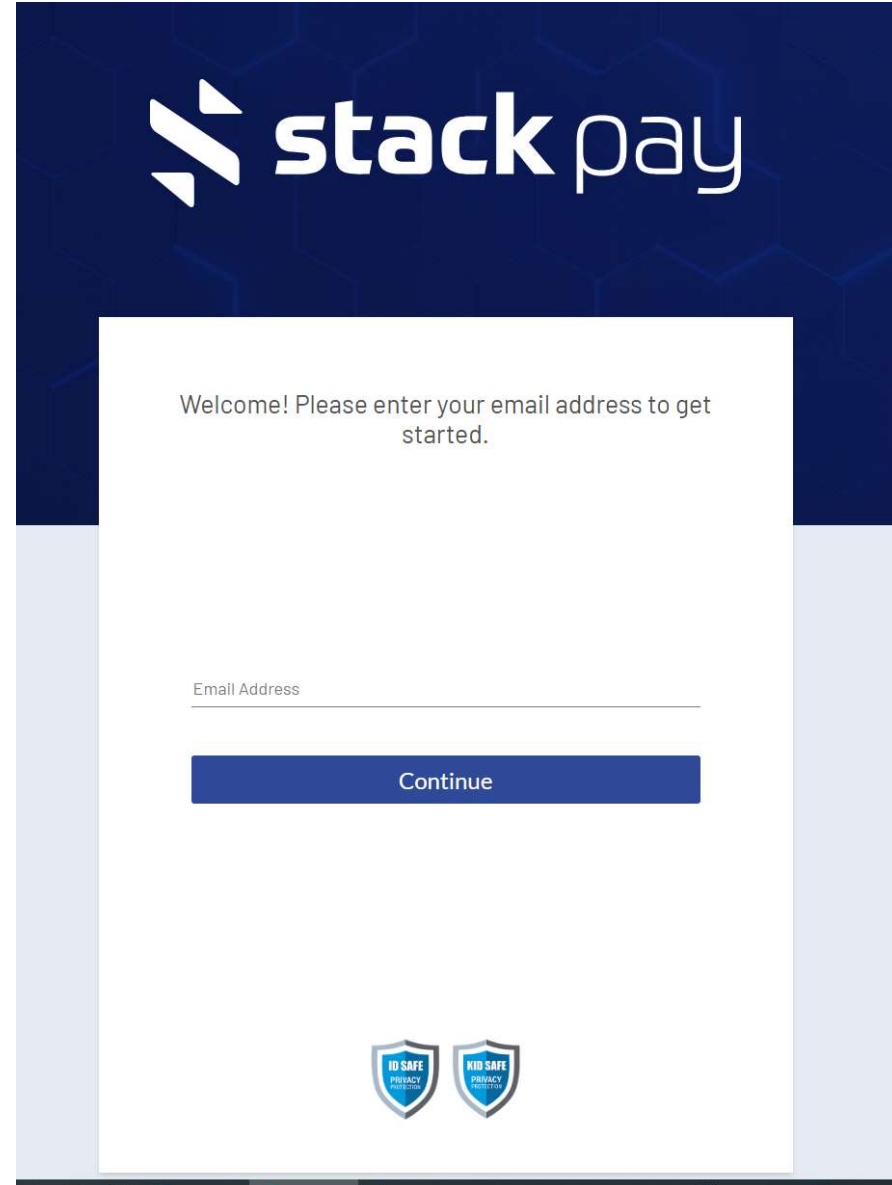
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Application Process

Start at the Stack Pay sign-on page

You will receive a personalized link in your on-boarding email

Enter your standard Stack credentials to login (you must have been given access to Stack Pay)



The screenshot shows the Stack Pay sign-on page. At the top, the Stack Pay logo is displayed on a dark blue background. Below the logo, a white box contains the text "Welcome! Please enter your email address to get started." followed by an "Email Address" input field and a "Continue" button. At the bottom of the white box, there are two "iD SAFE" privacy shields.

stack pay

Welcome! Please enter your email address to get started.


Email Address








Continue

iD SAFE PRIVACY

iD SAFE PRIVACY

Application Process



 Home My Account Transactions Payouts Disputes Customers Users

Welcome Back,
Joey Catuara

MERCHANT APPLICATION

1

Let's get started.

Gather Your Paperwork

Before starting your merchant application, please make sure you have the below:

Tax Documents

Your most recent tax documents, such as an IRS issued SS4 or 147c form.

Identity Document

A government issued form of identification, such as a State ID, Driver's License, Passport or Social Security Card.

Financials

A copy of a voided check or bank statement.

For compliance purposes, we are required to verify that the information provided on your application is true and accurate. Please make sure you are entering information that EXACTLY matches your paperwork.

To begin, select your country

This is the country your business or organization is registered in.

Select a Country


NEXT STEP >

1 Gather Your Paperwork

2 Business Information

3 Beneficial Owner/Officer Information

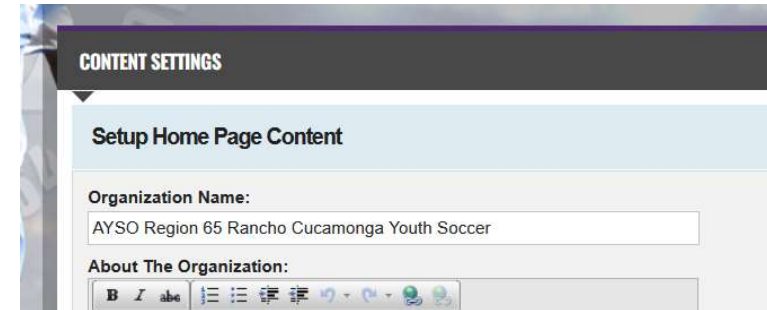
4 Bank Information

5 Completion: Account Created 

Application Process

Legal Business Name – “American Youth Soccer Organization”

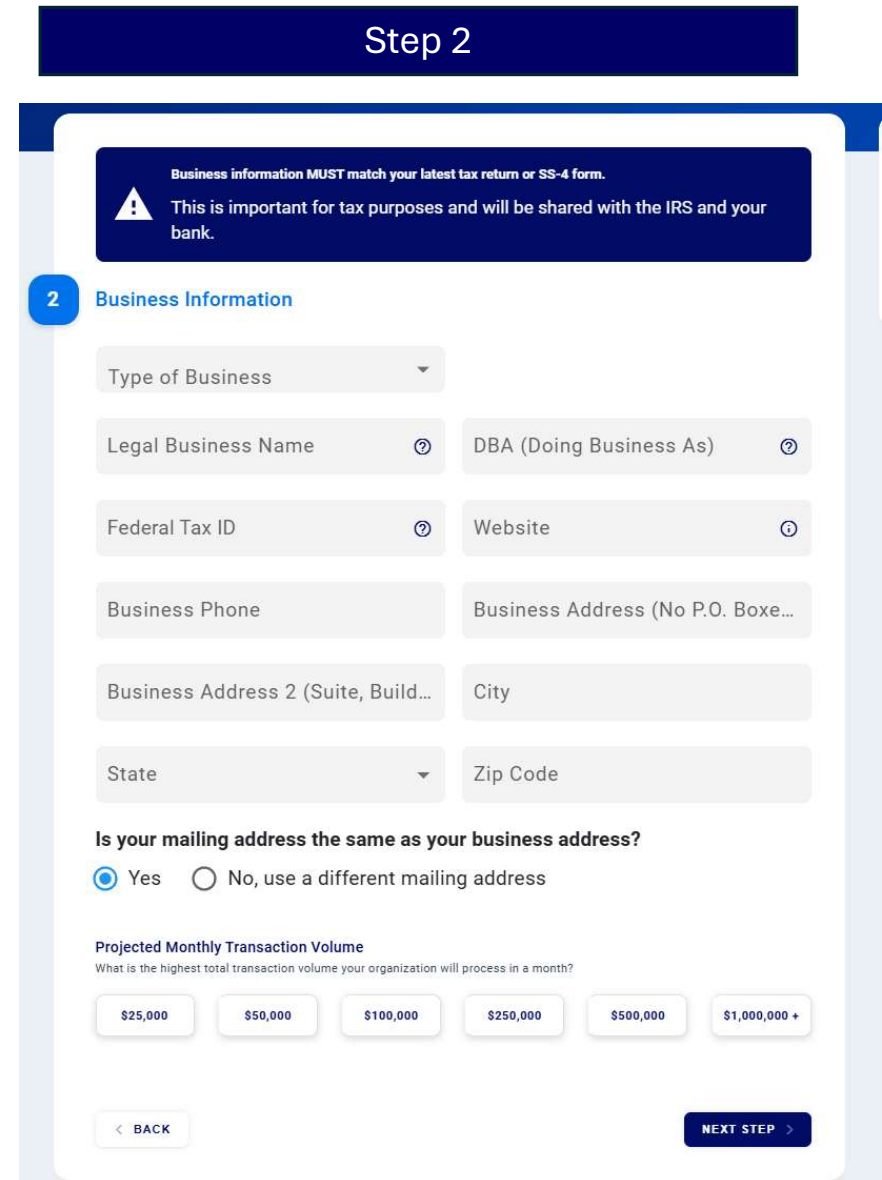
DBA – You decide - how your region is known by your customers
e.g. – “AYSO Soccer Region 65 Rancho Cucamonga”



Federal Tax ID – AYSO’s – “95-6205398”

Website – this must be the native portal URL – it will be included in the onboarding communication. e.g.
“ayso.bluesombrero.com/region65”


Address – Cannot be PO Box. Suggest the physical address for the Region or the personal address of the Beneficial Owner (the person completing the application)



Application Process

This is the Beneficial Owner's personal information.

Beneficial Owner/Officer information is required for any individuals who exercise significant control and/or own 25% or more of the company. For compliance purposes, we are required to gather and verify that the information provided is accurate. [More Details](#)

 To start accepting payments, it is critical that the information provided is accurate. If we are unable to successfully verify the information provided, you will be required to provide a copy of a government issued form of identification (Government Issued ID card, Driver's License, Passport, and/or Social Security Card).

3 Beneficial Owner/Officer Information ⓘ

First Name
Joseph

Last Name
Catuara

Address
9 [REDACTED] t

Address 2 (Suite, Building, Unit, ...)

City
Alta Loma

State
California

Zip Code
91737

Country
USA


Email
Jc [REDACTED] m

Primary Phone
+1 [REDACTED]

Secondary Ph...

Date of Birth
[REDACTED]

Social Security Number
[REDACTED]

 We use secure encryption to protect this data.

Is the person listed here also the primary contact for the account? [More Details](#)

☒ Yes ☐ No, I need to add a Primary Contact

I acknowledge that all the information provided above matches a government-issued form of identification and that additional documentation may be required if the information cannot be successfully verified.

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NEXT STEP >

Application Process

Region's banking information. Also 3 terms & conditions to view And acknowledge:

PRICING

Transactional Fees

- 2.80% + 0.00 per Visa Transaction.
- 2.80% + 0.00 per MasterCard Transaction.
- 2.80% + 0.00 per Discover Transaction
- 2.80% + 0.00 per AMEX Transaction
- 2.00% + 0.00 per ACH Transaction

Other Fees

- \$35.00 per Card dispute
- \$30.00 per ACH dispute
- \$30.00 per returned deposit/payout



And 2 websites (StackPay & Stack Sports Terms of use)

Must Read - Important Bank Details

- Your DBA or Legal Business/Organization name must be listed on your voided check or bank statement. Personal bank accounts are not accepted for accounts that are businesses/non-profit organizations.
- You must enter the information below *exactly* as it's listed on your voided check or bank statement. This is critical to ensure you receive your deposits/payouts.
- The bank account provided must allow for *deposits* and *withdrawals*. If your bank account has a debit blocker please provide your bank with the ACH Company IDs of 1800948598 and 4270465600 as this will allow your account to allow funds to be withdrawn by StackPay while still blocking other outside withdraw attempts.

4 Bank Information

Bank Name
JP Morgan Chase

Routing Number

Account Number

Confirm Account Number

Account Ownership
Business

Account Type
Checking

Terms and Conditions

I understand and have read the terms of services and the business indicated above agrees to be bound by the terms contained therein. The entity described on the foregoing Merchant Services Application (the "Merchant") hereby also agrees to the Stack Sports Terms of Use and StackPay Inc. Terms of Use.

By selecting each box, I confirm that I have read and understand the information contained in the documents below. I agree to accept the terms and conditions as stated in these documents.

☒ Pricing

VIEW >

☒ StackPay Inc. Terms of Use

VIEW >

☒ Stack Sports Terms of Use

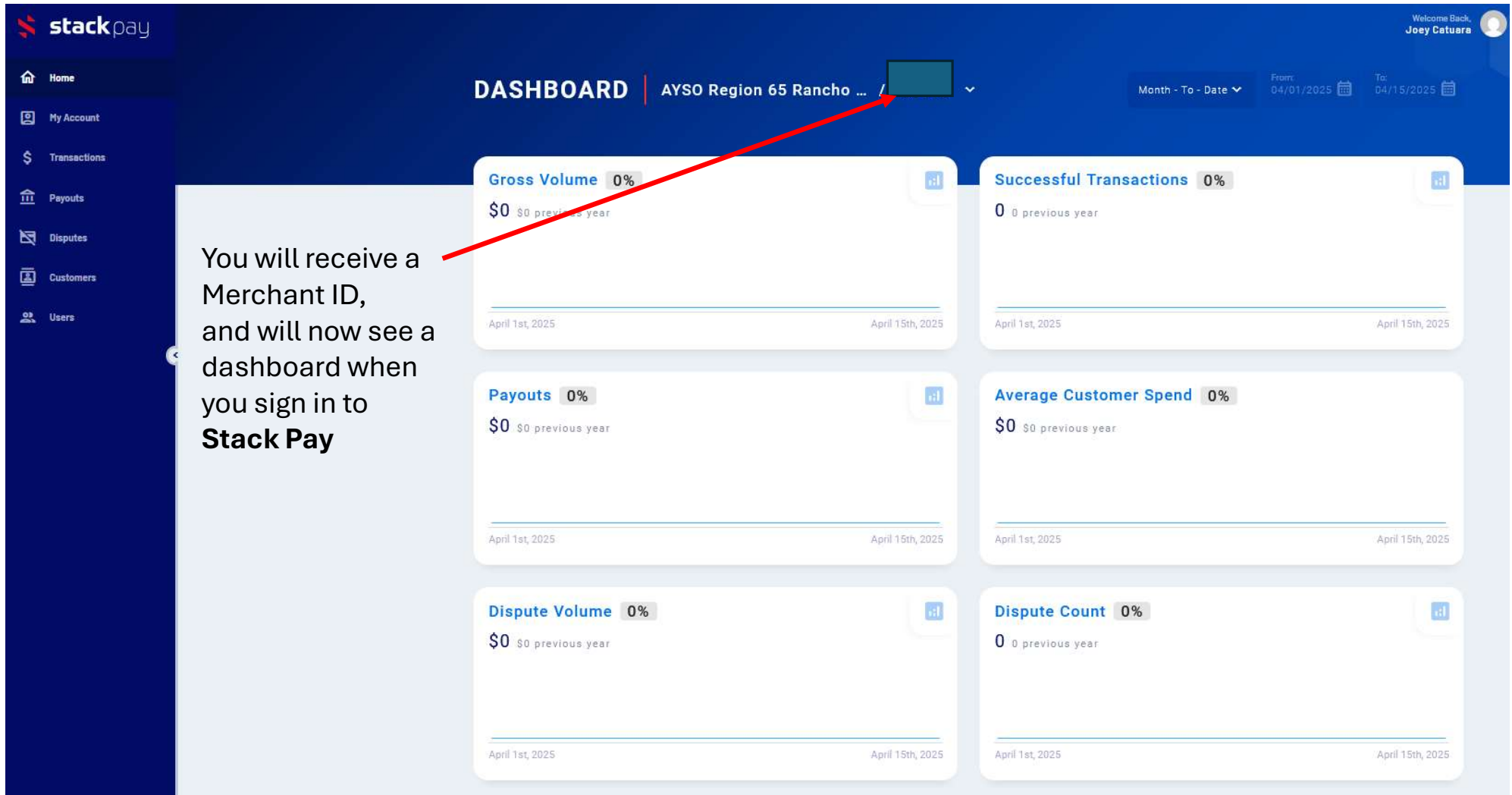
VIEW >

If you need help setting up your merchant account or need further information, please contact us at (866) 892-0777.

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CREATE ACCOUNT >

Application Process





Other Information

Important Details

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Notes



- Regions can complete the application immediately and wait a couple of weeks to send the 'ready' email to transition
- The Daily Deposit Report should tie to daily bank deposits – no longer weekly
 - The Deposit date/amount in Sports Connect = Deposit Date and amount in bank
 - Player Data is not available in Stack Pay, still use Sports Connect for player data
- Deposits for transactions that originated inside StackPay (ie. transactions not from the sports connect registration portal) might be lumped together with registration deposits. Documentation is in process to make reconciliation as easy and straightforward as possible.
- Beneficial owner changes can be changed by the outgoing beneficial owner or by sports connect. We will provide documentation on who to contact and turn around time once available.

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