



## Executive Committee Meeting Minutes November 15, 2025

Handlery Hotel  
950 Hotel Cir N,  
San Diego, CA 92108

### Call to Order

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Chair Loren Dean called the meeting to order at 9:11 am.

### Roll Call

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A quorum of the Libertarian Party of California (“LPCA”) Executive Committee was present, with the following voting members in attendance:

#### **Officers:**

Loren Dean, Chair  
Pat Wright, Vice Chair  
Rebecca Lau, Secretary  
Mimi Robson, Treasurer

#### **Area Coordinators:**

Brandon Jackson, Southern Area Coordinator

#### **At Large Members:**

Terry Floyd  
June Genis  
Mark Hinkle  
Dave Schrader  
Richard Stafford  
Tara Young  
Paul Vallandigham (alternate)

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**The following members were absent:**

Joe Dehn, Northern Area Coordinator  
Marybeth Yuskavage, Central Area Coordinator  
Brian Holtz  
Lawrence Samuels  
Francisco Alanis (alternate)

**The following guests were in attendance:**

Avens O'Brien  
Rachel Nyx  
Gardner Osbourne  
Ross Osbourne  
Jessica Tewksbury  
Thomas Woodard

**Adoption of Agenda**

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Chair Loren Dean distributed the following agenda:

**LPCA Executive Committee Meeting Agenda  
Saturday, November 15, 2025, 9:00 AM**

Executive Committee (ExCom) Members

Mr. Loren Dean, Chair  
Mr. Pat Wright, Vice Chair  
Ms. Rebecca Lau, Secretary  
Ms. Mimi Robson, Treasurer  
Mr. Joe Dehn, Northern Area Coordinator  
Dr. Marybeth Yuskavage, Central Area Coordinator  
Mr. Brandon Jackson, Southern Area Coordinator  
Mr. Terry Floyd, At Large  
Ms. June Genis, At Large  
Mr. Mark Hinkle, At Large  
Mr. Brian Holtz, At Large  
Mr. Lawrence Samuels, At Large  
Mr. Dave Schrader, At Large  
Mr. Richard Stafford, At Large  
Ms. Tara Young, At Large  
Mr. Francisco Alanis, 1st At Large Alternate

Mr. Paul Vallandigham, 2nd At Large Alternate

Google Email Private Group  
[excom@ca.lp.org](mailto:excom@ca.lp.org)

**Call to Order—9:00 AM**

**Roll Call (2 Minutes)**

**Adoption of the Agenda (2 Minutes)**

**Stand Up Reports (45 minutes. 1-2 minutes each)**

**Public Comment (10 Minutes, 2 Minutes each)**

**Approve October Executive Committee Minutes (5 Minutes)**

**Committee reports (as needed)**

**Membership (10 minutes)**

**Website and IT Committee (20 minutes)**

**Committee appointments (30 minutes)**

**National Platform Committee Representative**

**National Credentials Committee Representative**

**Membership Committee**

**NDA resolution (data management) (30 minutes)**

**Mapstead Mailer (No on Prop. 50) report (15 minutes)**

**Discussion: what are the EC's obligations to organizations that we have partnered with or endorsed? (15 minutes)**

**Dave's Marketing 101 (1 hour)**

**Lunch Break**

**NationBuilder demonstration (TJ Ferreira, 1 hour)**

**LP of San Francisco resolution regarding Donald Trump (20 minutes)**

**Relationship between the LNC reps and the EC/Chair (20 minutes)**

**LNC rep report (5 minutes)**

**Treasurer's Report**

**Budget and current state of financial health (1 hour)**

**Discussion: What committee actions require prior approval by the Excom? Is OPM change appropriate? Suggested wording? (15 minutes)**

**Discussion: Transparency in communication. Which email lists are public/open? (15 minutes)**

**Adjourn**

**Motion:** Mimi Robson moved, with second, to move committee appointments to after the Nation Builder demonstration. The motion passed without objection.

**Motion:** Dave Schrader moved, with second, to adopt the amended agenda. The motion passed without objection.

## Public Comment

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Gardner Osbourne and Thomas Woodard gave a public comment.

## Approval of October 14, 2025 ExCom Meeting Minutes

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**Motion:** Mimi Robson moved, with second, to approve the minutes of the October 14, 2025 Executive Committee meeting. The motion passed without objection.

## Committee Reports

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Dave Schrader delivered the Membership Committee Report and fielded questions.

The Executive Committee recessed at 10:13 am.

The Executive Committee returned to order at 10:26 am

Paul Vallandigham arrived and was seated at 10:26 am.

Mimi Robson delivered the Website and IT Committee Report, which is attached hereto as Appendix A, and fielded questions.

**Motion:** Mimi Robson moved to approve Maria Montiel's website proposal for \$2,500.

**Motion:** Mimi Robson, moved, with second, to postpone the vote until after the Nation Builder demo. The motion passed without objection.

**Motion:** Mimi Robson, moved, with second, to direct the chair to sign up with Proud Libertarian to create an online store to sell merchandise. The motion passed without objection.

The proposal from Proud Libertarian is attached as Appendix B.

## NDA Discussion

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Dave Schrader gave a presentation.

**Motion:** June Genis moved to get rid of the NDA and make a better tracking system.

**Motion:** Mimi Robson made a substitute motion to discontinue the current NDA and revert to a prior version that will be emailed to the full committee after the meeting and will only apply to people outside of the the Libertarian Party of California that handle information. There was no objection to the substitute motion.

**Motion:** Mimi Robson moved, with second, to adopt the substitute motion as the main motion. The motion passed without objection.

## Mapstead Mailer report

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Dave Schrader gave a presentation on the Lars Mapstead mailer.

**Motion:** Dave Schrader moved, with second to direct the chair to send a thank you letter to Lars Mapstead. The motion passed without objection.

## Coalitions

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The Executive Committee discussed coalitions with groups such as ProRep and Cal RCV.

## Marketing Presentation

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Dave Schrader gave a presentation on marketing.

The Executive Committee recessed for lunch at 12:38 pm.

The Executive Committee returned to order at 1:51 pm.

## NationBuilder Demo

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Tim Ferreira gave a presentation on NationBuilder.

**Motion:** Mimi Robson moved, with second, to accept Tim Ferreira's proposal and sign up for NationBuilder, with the proviso that no payment will be made until July 2026. The motion passed without objection.

**Motion:** Mimi Robson moved, with second, to pay Maria Montiel \$2,500 to maintain the Wordpress site and work on NationBuilder.

**Vote:** The motion passed by a vote of 11-0-0-1 (Yes/No/Express Abstention/Not Voting). The members of the Executive Committee voted as follows:

|                 |            |
|-----------------|------------|
| Loren Dean      | Not Voting |
| Pat Wright      | Yes        |
| Rebecca Lau     | Yes        |
| Mimi Robson     | Yes        |
| Brandon Jackson | Yes        |
| Terry Floyd     | Yes        |
| June Genis      | Yes        |
| Mark Hinkle     | Yes        |

|                   |     |
|-------------------|-----|
| Dave Schrader     | Yes |
| Richard Stafford  | Yes |
| Tara Young        | Yes |
| Paul Vallandigham | Yes |

The proposal from Maria Montiel is attached as Appendix C.

## **Committee Appointments**

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Nominations opened for representative to the national Platform Committee.

Mimi Robson nominated Rachel Nyx.

Wesley Martin nominated himself.

By a vote of 9-0-2-1 (Rachel Nyx/Wesley Martin/Express Abstention/Not Voting), Rachel Nyx was elected representative to the national Platform Committee. The members of the Executive Committee voted as follows:

|                   |            |
|-------------------|------------|
| Loren Dean        | Not Voting |
| Pat Wright        | Rachel Nyx |
| Rebecca Lau       | Abstain    |
| Mimi Robson       | Rachel Nyx |
| Brandon Jackson   | Rachel Nyx |
| Terry Floyd       | Rachel Nyx |
| June Genis        | Rachel Nyx |
| Mark Hinkle       | Abstain    |
| Dave Schrader     | Rachel Nyx |
| Richard Stafford  | Rachel Nyx |
| Tara Young        | Rachel Nyx |
| Paul Vallandigham | Rachel Nyx |

Wesley Martin was selected as the alternate representative to the National Platform Committee.

Nominations opened for representative to the national Credentials Committee.

Mimi Robson nominated Jessica Tewksbury.

Mimi Robson nominated herself.

By a vote of 8-2-2-0 (Jessica Tewksbury/Mimi Robson/Express Abstention/Not Voting), Rachel Nyx was elected representative to the national Platform Committee. The members of the Executive Committee voted as follows:

|                   |                   |
|-------------------|-------------------|
| Loren Dean        | Abstain           |
| Pat Wright        | Jessica Tewksbury |
| Rebecca Lau       | Abstain           |
| Mimi Robson       | Jessica Tewksbury |
| Brandon Jackson   | Mimi Robson       |
| Terry Floyd       | Jessica Tewksbury |
| June Genis        | Jessica Tewskury  |
| Mark Hinkle       | Jessica Tewksbury |
| Dave Schrader     | Jessica Tewksbury |
| Richard Stafford  | Mimi Robson       |
| Tara Young        | Jessica Tewksbury |
| Paul Vallandigham | Jessica Tewksbury |

Mimi Robson was selected as the alternate representative to the Credentials Committee.

**Motion:** Mimi Robson moved, with second, to nominate Steve Haug to the Financial Standards Committee. The motion passed without objection.

**Motion:** Mimi Robson moved, with second, to nominate Brandon Jackson to the Membership Committee. The motion passed without objection.

### Anti-Trump Resolution

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**Motion:** Richard Stafford moved, with second, to adopt the anti-Trump resolution written by Joe Dehn, which is attached hereto as Appendix D.

**Vote:** By a show of hands, the motion passed by a vote of 8-3 (Yes/No).

### LNC Report

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Mimi Robson delivered the Libertarian National Committee Report, which is attached hereto as Appendix E, and fielded questions.

### Treasurer's Report

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Mimi Robson delivered the Treasurer's Report, which is attached hereto as Appendix F, and fielded questions.

**Motion:** Mimi Robson moved, with second, to adopt the following change to the Operating Procedures Manual:

| Current Wording | Change | If Adopted |
|-----------------|--------|------------|
|-----------------|--------|------------|

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|  |  |  |
|--|--|--|
| <p>Transfer Limits:</p> <p>The Treasurer shall not transfer more than \$2,500 from the general fund to any CSC account during the fiscal year without approval from 2/3 of the Executive Committee, not including donations made to the general fund intended to be donations made to the CSC.</p> | <p><del>Transfer Limits:</del></p> <p><del>The Treasurer shall not transfer more than \$2,500 from the general fund to any CSC account during the fiscal year without approval from 2/3 of the Executive Committee, not including donations made to the general fund intended to be donations made to the CSC.</del></p> |  |
|--|--|--|

**Reason:** The language is procedurally and legally incorrect, as the Treasurer cannot transfer funds from the general fund to the CSC account. Only funds explicitly donated with the intent of supporting the unrestricted account may be transferred, and those transfers must occur within seven days of receipt to remain compliant with FPPC regulations.

**Vote:** The motion passed without objection.

## Adjournment

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**Motion:** Mimi Robson moved, with second, to adjourn. The motion passed without objection.

The Executive Committee adjourned at 4:23 pm.

# APPENDIX A

# Website/IT Committee Report

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**Report Date:** November 9, 2025

**Committee Chair:** Mimi Robson

**Members:** Joe Dehn, Brendan McMillion, Wesley Martin, Marcus Schuff, Starchild, Pat Wright

## Committee Purpose

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- 1) Maintaining and making modifications to the LP of California's website and information technology (IT) infrastructure.
- 2) Maintaining and working with contractors, volunteers and other personnel with the goal of maintaining and modifying the website and IT infrastructure.

## Executive Overview

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This report summarizes committee activities and recommendations since the prior report, covering four areas: (1) Google Groups configuration and communication guidance; (2) website status, platform considerations, and a recommendation on Maria Montiel's Website Redesign & Maintenance Proposal; (3) restoring the LPC Store via Proud Libertarian; and (4) Grasshopper phone system setup and access.

- **Email Groups (Google Groups):**

As reported previously, the public discussion list for the Executive Committee has been created. Anyone may subscribe to the group, and all subscribers can read posts; however, only Executive Committee members have posting privileges. This structure mirrors longstanding LNC practices and ensures that the list functions as an official communication feed rather than an open-posting discussion forum.

We have also offered to create similar Google Groups for all LPC committees. To date, the only committee that has requested one is the Bylaws Committee. That group was established with broader posting permissions, allowing any member of the group to post. This difference in configuration has prompted some members to question why the ExCom list does not operate similarly.

In response to these questions and in the interest of transparency, here is a detailed explanation outlining the various ways members can communicate with the ExCom, individual officers, and committees:

1. **Contacting Individual ExCom Members:**  
Direct email addresses for every Executive Committee member are listed on the LPC website at <https://ca.lp.org/lpc-executive-committee/>.
2. **Submitting a Message for Public Visibility:**  
At present, non-members cannot post directly to the ExCom public list. Anyone wishing to have a message appear on the public group may ask any ExCom member to post it on their behalf, following the same practice used by the LNC.
3. **Contacting the ExCom Privately:**  
Members and the public may email the Executive Committee directly at [excom@ca.lp.org](mailto:excom@ca.lp.org).
4. **Communicating With Committees:**  
Committee email addresses are listed at <https://ca.lp.org/committee-members/> and reach all members of each committee. Where a committee has requested a Google Group (such as the Bylaws Committee), the group is open for anyone to join and post. Example: <https://groups.google.com/g/lpcalifornia-bylaws-discuss>.
5. **Contacting the Judicial Committee:**  
Judicial Committee contact information is included with the full committee listings, using the same communication channels as other LPC committees.
6. **Volunteering for Committees:**  
The volunteer application link is included on the same committee-information page and remains the central method for members to express interest in open committee seats.
7. **Membership or Donation Inquiries:**  
These should be directed to [office@ca.lp.org](mailto:office@ca.lp.org).

Additionally, although it's not an official LPC asset, there is a long-standing external discussion group created in 2017 for members to discuss LPC and ExCom matters: <https://groups.google.com/g/lpc-discussion-group>. The group currently includes 53 members, including several ExCom members. While participation should not be mandatory, broader ExCom involvement would help increase transparency and accessibility.

- **Website Proposal and Platform Considerations**

The committee has continued to review the LPC website and the proposal submitted by Maria Montiel on September 6 to complete an initial overhaul and establish ongoing maintenance. Although the proposal was submitted prior to the September Executive Committee meeting, the ExCom opted to refer the matter to the Website/IT Committee for evaluation rather than take it up at that time.

During the committee's initial meeting, Maria's proposal was discussed in general terms. The committee agreed to continue deliberations via email, but that follow-up discussion did not occur. Access was provided to Marcus and Brendan to explore potential site fixes, and Wesley has made some updates, although he has expressed understandable hesitation due to gaps in the current backend structure and the need for deeper WordPress/WP Engine expertise.

An additional reason for the referral was the proposal submitted by TJ Ferriera for the LPC to switch to Nation Builder, which would make the current WordPress-based site unnecessary.

As part of preparing the 2026 budget, an important issue came to light. On July 11, the LPC switched from a month-to-month subscription with Neon to an annual payment plan. The amount paid is non-refundable, and the subscription now runs through July 11, 2026. This is particularly relevant because one of the questions raised by the committee was whether the party should move to Nation Builder, as suggested in TJ's proposal, in regard to the cost associated with a transition. **Since making a change now would require forfeiting funds already paid, it seems that switching CRM platforms at this time would not be practical or financially responsible. Alternatives can certainly be evaluated for next year, but any change now would result in a loss of funds.**

A cost review was provided to clarify the current financial picture:

- **Neon:** \$5,524.87 annually (unlimited CRM contacts; pricing not contact-based).
- **Website hosting:** \$300/year via WP Engine.
- **AWS:** \$9/month (unchanged regardless of CRM).

TJ's proposal is roughly comparable in cost, with Nation Builder estimated at approximately \$5,400 annually which would include multiple websites, though pricing could increase as the contact list grows. Payment processing fees are effectively equivalent between platforms.

Given these factors, the committee's focus returned to Maria's proposal (attached), which addresses the immediate need for a functional, secure, and professionally maintained website. The party has experienced ongoing technical issues, broken links, missing contact information, and structural problems that hinder member interaction. These issues cannot be resolved without a cohesive backend rebuild.

An email was sent to the committee outlining these concerns, summarizing the cost analysis, and recommending that the LPC move forward with the first phase of Maria's proposal. Only two committee members responded. A follow-up message clarified that a formal committee motion is not required because expenditure approval lies with the ExCom, but a clear expression of committee

support would be beneficial. At this time, three committee members—Mimi, Wesley, and Pat—have indicated support for hiring Maria to begin the initial phase of her plan.

Given the scope of required work, the ongoing issues on the website, the limited progress through volunteer efforts, and the timeline leading into the 2026 convention, the Website/IT Committee Chair and two members recommend that the Executive Committee approve the first phase of Maria’s proposal so the website can be brought up to a professional and fully functional standard. I intend to make the following motion at the November 15 meeting:

**Approve Phase 1 of the Website Redesign & Maintenance Proposal provided by Maria Montiel in the amount of \$2,500, as well as the ongoing maintenance of the website for \$450 per month.**

- **Online Store (Proud Libertarian Partnership)**

I also reviewed the status of the LPC online merchandise store, which was previously hosted through a partnership with Proud Libertarian under a print-on-demand arrangement. Under the agreement, Proud Libertarian manages the online storefront, fulfillment, customer service, and payment processing, while the Party receives a percentage of revenue from merchandise sales.

At some point following the 2023 convention, the store was removed from the LPC website, and no merchandise link or storefront currently exists. I have been in contact with Proud Libertarian, and they are prepared to enter into a new agreement so that the LPC can relaunch the store and resume earning revenue from merchandise sales.

Re-establishing the store would provide an additional fundraising channel, particularly as we approach the 2026 “Love and Liberty” Convention. This would also allow members and delegates to purchase convention-themed merchandise in advance, as well as standard LPC-branded items throughout the year.

Because the previous agreement has expired and the store is currently offline, action from the Executive Committee is required to restore the partnership. I intend to make a motion at the November 15 meeting to direct the Chair to sign a new agreement with Proud Libertarian (attached) and to implement the steps needed to reinstate the online store on the LPC website.

- **Grasshopper Phone System**

The committee also discussed the Party’s phone service, Grasshopper, which provides the ability to make and receive calls and text messages using the Party’s main phone number. At present, the system appears to be configured only to receive voicemail messages, which are then forwarded via email. No members currently have the system set up on their phones, and outgoing calls made on behalf of the Party are not utilizing the LPC caller ID.

This significantly limits the usefulness of the service. The intention of maintaining a dedicated phone system is to ensure that Party officers, committee chairs, or designated volunteers can answer calls from members or the media or return calls using the official LPC number. The Grasshopper app allows this functionality, displaying the Libertarian Party of California as the caller ID when outgoing calls are placed through the system.

To date, no progress has been made in configuring the account to function properly. The next step is for the committee to obtain full access to the Grasshopper account so the necessary structural changes can be made. Once access is secured, the committee can begin assigning extensions, setting up call forwarding, enabling texting, and ensuring that incoming calls are routed to individuals who can respond in a timely manner.

### Meeting History

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- **Meeting held: September 28, 2025 (members present:** Joe Dehn, Brendan McMillion, Mimi Robson, Marcus Schuff, and Pat Wright).
- **Next meeting:** TBD

Respectfully Submitted,

Mimi Robson, Chair  
Website/IT Committee

Attachments:

Website Redesign & Maintenance Proposal, Dated September 6, 2025  
Independent Contractor/Vendor Agreement

# APPENDIX B

## INDEPENDENT CONTRACTOR/VENDOR AGREEMENT

This Independent Vendor/Contractor Agreement (“**Agreement**”) is entered into as of \_\_\_\_\_, by and between

**Proud Libertarian** - D & M Creative Unlimited LLC (“**Vendor**”), with its principal place of business at 515 Honeysuckle Lane, Palmetto, GA 30268. and

**Libertarian Client of California** (“**Client**”), with its principal place of business at 428 J Street, Suite 400, Sacramento, CA 95814, and

will be considered agreed and valid upon signature by both parties. Vendor and Client are collectively referred to as the “**Parties.**”

### **1. PURPOSE**

Client wishes to sell branded, print-on-demand, merchandise on their website via an online store, and Vendor wishes to provide, manage and offer for sale said merchandise.

### **2. SERVICES**

#### **2.1 Nature of Services**

Vendor agrees to provide Client an online store for the sale of apparel, accessories, and other branded or peripheral materials subject to the terms and conditions of this Agreement. Vendor agrees to devote as much time, attention, and energy as necessary to achieve the following (collectively, the “**Services**”):

- a. Provide an “Embed Code” to the Client’s collection to be used on the Client’s website.
- b. Provide any desired generic Libertarian themed merchandise that the Client may desire on the Client’s online store.
- c. Work with Client to manage and create designs to be used on apparel and accessories on the online store,
- d. Provide a payment processing system through ProudLibertarian.com to complete sales from Client’s online store,
- e. Manage fulfillment of all purchased products,
- f. Provide Customer Service for Client’s customers.
- g. Produce a list of customers who bought from the Client’s online store and provide such list to the Client.

#### **2.2 Relationship of the Parties**

Vendor enters into this Agreement as, and shall continue to be, an independent Contractor. All Services shall be performed only by Vendor and Vendor's employees. Under no circumstances shall Vendor, or any of Vendor's employees, look to Client as his/her employer, or as a partner, agent or principal. Neither Vendor, nor any of Vendor's employees, shall be entitled to any benefits accorded to Client's employees, including without limitation worker's compensation, disability insurance, vacation or sick pay. If required Vendor shall be responsible for providing, at Vendor's expense, and in Vendor's name, unemployment, disability, worker's compensation and other insurance, as well as licenses and permits usual or necessary for conducting the Services.

With respect to any Services performed hereunder, nothing in this Agreement shall be construed to give Client authority (i) to represent that Vendor is an employee or agent of Client, (ii) to bind the Vendor with respect to any contracts or agreements, or (iii) to represent the Vendor before any court or government or regulatory agency, without the prior, express written authorization of Vendor.

### **3. COMPENSATION**

Vendor shall remit to Client compensation for a percentage of net sales (total revenue of sale less material, shipping costs, and cost of returns) made on Client or Vendor's online store as follows:

#### **3.1 Compensation for goods sold on online platforms**

- a. 70% for sale of merchandise created from designs created and provided by Client that are sold through Client's online store.
- b. 60% for sale of merchandise created from designs created and provided by Client that are sold through Vendor's online store (proudlibertarians.com).
- c. 30% for sale of merchandise created from designs created and provided by Vendor that are sold through Client's online store.
- d. 20% of net sales revenue from Proud Libertarian designed items sold on proudLibertarian.com which came directly through traffic generated from Client's website.

#### **3.2 Compensation for goods sold other than online platforms**

Merchandise sold by Client at venues other than the online platform will be purchased by Vendor for a price of cost plus 10% plus the cost of shipping.

#### **3.3 Payments to Client**

Client's share of net sales revenue shall be paid on the 1<sup>st</sup> of each month during the Term of this Agreement. Payments for the period between April 2021 and the signing of this Agreement will be included in the first monthly payment after the Agreement has been negotiated.

#### **4. TERMINATION**

##### **4.1 By Client or Vendor**

At any time either the Client or the Vendor may terminate, without liability, the Agreement, with or without cause, by giving thirty days advance written notice to the other party. Upon termination of this Agreement by either party, Client shall be entitled to receive any compensation accrued and payable under the terms of this Agreement.

##### **4.2 Termination Obligations**

Vendor hereby acknowledges and agrees that all property, including, without limitation, all designs, artwork, internal records, reports, notes, contracts, lists, blueprints, and other documents, or materials, or copies thereof, Proprietary Information, and equipment furnished to or prepared by Vendor or its Agents in the course of or incidental to its rendering of services to the Client and shall be promptly returned to the Client upon termination of the Agreement. Following termination, neither Vendor nor any of its agents will retain any written or other tangible material containing any Proprietary Information.

#### **5. FORCE MAJEURE**

Vendor shall have no liability or obligation in connection with any delay or failure in the performance of its obligations under this Agreement if such delay or failure is caused by conditions beyond its reasonable control, including but not limited to, fire, flood, inclement weather, accident, earthquakes, telecommunications line failures, electrical outages, network failures, acts of God, terrorism, civil commotion, or labor disputes.

#### **6. PROTECTION OF CONFIDENTIAL INFORMATION**

##### **6.1 "Confidential Information"**

Confidential Information is not limited to some or all of the following, whether in documentary, electronic or any other form: client lists; prospective client lists; sales leads; business methods and competitive strategies; information concerning the preferences, requirements, transactions, creditworthiness and characteristics of clients and prospective clients; pricing lists, policies and practices; sources of supply; negotiating strategies; computer software; technical information; sales techniques; financial information; financial reports; data; books and reports; specifications; strategic and technical data; marketing data;

market research data; product research and development data; trade secrets; information concerning business plans; other information concerning finances, technology and operations; and any other information about or generated which could, if disclosed, be useful to any competitors.

## **6.2 Vendor Confidential Information**

In performing the Vendor Services Client may have access to sensitive or confidential information related to Vendor's business. Client agrees not to disclose or make use of any Confidential Information, directly or indirectly, except for the sole benefit of Vendor, as necessary to perform Vendors Services, and in accordance with Vendors instructions. Client shall not directly or indirectly disclose or make use of any Confidential Information after the term of this Agreement for any reason. Client will use reasonable care in handling Vendor's Confidential Information so it does not enter the public domain. Client will return all Confidential Information to Vendor upon termination of this Agreement. Client may disclose Confidential Information to the extent that: (i) it becomes publicly available or known by no fault of Client; (ii) Vendor grants permission for such disclosure in writing; or (iii) disclosure is required by any court of government agency.

## **6.3 Client Confidential Information**

Vendor agrees that at all times during or subsequent to the performance of the Services, Vendor will keep confidential and not divulge, communicate, or use Client Information, except for Vendor's own use during the Term of this Agreement to the extent necessary to perform the Services. Vendor further agrees not to cause the transmission, removal or transport of tangible embodiments of, or electronic files containing, Client Information without prior written approval of Client.

In performing the Vendor Services, Vendor may have access to sensitive or Confidential Information related to Client's business Confidential Information. Vendor agrees not to disclose or make use of any Confidential Information, directly or indirectly, except for the sole benefit of Client, as necessary to perform Vendors Services, and in accordance with Clients instructions. Vendor shall not directly or indirectly disclose or make use of any Confidential Information after the term of this Agreement for any reason. Vendor will use reasonable care in handling Client's Confidential Information so it does not enter the public domain. Vendor will return all Confidential Information to Client upon termination of this Agreement. Vendor may disclose Confidential Information to the extent that: (i) it becomes publicly available or known by no fault of Vendor; (ii) Client grants permission for such disclosure in writing; or (iii) disclosure is required by any court of government agency.

#### 6.4 Client Property

All materials, including without limitation documents, drawings, drafts, notes, designs, computer media, electronic files and lists, including all additions to, deletions from, alterations of, and revisions in the foregoing (together the “**Materials**”), which are furnished to Vendor by Client or which are developed in the process of performing the Services, or embody or relate to the Services, the Client Information or the Innovations (as defined below), are the property of Client, and shall be returned by Vendor to Client promptly at Client's request together with any copies thereof, and in any event promptly upon expiration or termination of this Agreement for any reason. Vendor is granted no rights in or to such Materials, the Client Information or the Innovations, except as necessary to fulfill its obligations under this Agreement. Vendor shall not use or disclose the Materials, Client Information or Innovations to any third Client.

#### 7. Additional Provisions.

- 7.1 **Governing Law and Attorney's Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia, without regard to its choice of law principles. The parties consent to exclusive jurisdiction and venue in the federal and state courts sitting in Fulton County, Georgia. In any action or suit to enforce any right or remedy under this Agreement or to interpret any provision of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees, costs and other expenses.
- 7.2 **Binding Effect.** This Agreement shall be binding upon, and inure to the benefit of, the successors, executors, heirs, representatives, administrators and permitted assigns of the parties hereto. Vendor shall have no right to (a) assign this Agreement, by operation of law or otherwise; or (b) subcontract or otherwise delegate the performance of the Services without Client's prior written consent which may be withheld as Client determines in its sole discretion. Any such purported assignment shall be void.
- 7.3 **Severability.** If any provision of this Agreement shall be found invalid or unenforceable, the remainder of this Agreement shall be interpreted so as best to reasonably effect the intent of the parties.
- 7.4 **Entire Agreement.** This Agreement, including any Exhibits, constitutes the entire understanding and agreement of the parties with respect to its subject matter and supersedes all prior and contemporaneous agreements or understandings, inducements or conditions, express or implied, written or oral, between the parties.

- 7.5 **Injunctive Relief.** Vendor acknowledges and agrees that in the event of a breach or threatened breach of this Agreement by Vendor, Client will suffer irreparable harm and will therefore be entitled to injunctive relief to enforce this Agreement.
- 7.6 **Vendor's Remedy.** Vendor's remedy, if any, for any breach of this Agreement shall be solely in damages and Vendor shall look solely to Client for recovery of such damages. Vendor waives and relinquishes any right Vendor may otherwise have to obtain injunctive or equitable relief against any third Client with respect to any dispute arising under this Agreement. Vendor shall look solely to Client for any compensation which may be due to Vendor hereunder.
- 7.7 **Agency.** Vendor is not Client's agent or representative and has no authority to bind or commit Client to any agreements or other obligations.
- 7.8 **Amendment and Waivers.** Any term or provision of this Agreement may be amended, and the observance of any term of this Agreement may be waived, only by a writing signed by the party to be bound. The waiver by a Client of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of any party to enforce any of the provisions hereof shall not be construed to be a waiver of the right of such party thereafter to enforce such provisions.
- 7.9 **Time.** Contactor agrees that time is of the essence in this Agreement.
- 7.10 **Notices.** Any notice, demand, or request with respect to this Agreement shall be in writing and shall be effective only if it is delivered by personal service, by air courier with receipt of delivery, or mailed, certified mail, return receipt requested, postage prepaid, to the address set forth above. Such communications shall be effective when they are received by the addressee; but if sent by certified mail in the manner set forth above, they shall be effective five (5) days after being deposited in the mail. Any party may change its address for such communications by giving notice to the other party in conformity with this section.

SIGNATURE PAGE

VENDOR

CLIENT

\_\_\_\_\_  
VENDOR (Print Name)

\_\_\_\_\_  
CLIENT (Print Name)

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

# APPENDIX C



# Website Redesign & Maintenance Proposal

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Prepared for: Libertarian Party of California (LPC)

Prepared by: Maria Montiel

Date: September 6, 2025



## Summary

LPC's website will be modernized for clarity, speed, and ease of updating by volunteers. This proposal removes Zion Builder and replaces it with Kadence WP, which builds on WordPress's native Gutenberg block editor. This approach keeps the site lightweight, future-proof, and easy to edit without coding. The redesign supports core political and organizing functions—Elections, Petitions, Affiliates, Fundraising, Membership, Events (including Convention), and News. Kadence's design tools make calls-to-action like Join, Donate, and Volunteer consistent and prominent, encouraging engagement, while maintaining the clean, modern look LPC values.

## Phase 0 – Access, Diagnosis & Deliverables Plan (Pre-Project)

### Objectives

- Verify full admin access to WordPress, hosting, DNS, NeonOne CRM (forms/embeds), and analytics tools.
- Perform a full content & technical audit: themes, plugins, custom code, page inventory, redirects, and 404s.
- Prepare a cleanup plan: remove Zion Builder remnants, dispose of unused drafts/orphaned pages, consolidate duplicates, and map 301 redirects for removed URLs.
- Confirm hosting baseline (PHP 8.1+, SSL, backups, security) and performance targets. This step ensures the site's foundation is solid—secure, fast, and stable—before any redesign work begins.
- Produce a Diagnosis/Audit Report + Proposed Site Tree for sign-off.
  - Note: The report may show issues like broken links, but these will be readdressed in Phase 1, when we fix them and set up proper redirects.
  - The Site Tree will map the website's pages and navigation, showing what pages exist, how they're organized, and how visitors move between them.

## Deliverables

- Access checklist completed; Diagnosis/Audit Report; Proposed Site Tree & URL plan; Cleanup/Redirect plan.
- Admin checklist (license keys for Kadence Pro and other premium plugins, hosting renewal settings, backups enabled, SSL verified)

## Phase 1 – Website Overhaul & Initial Fixes (One-Time Project)

### Goals

- Make the site clean, fast, and appealing with clear CTAs that drive membership, donations, and participation.
- Remove Zion Builder and migrate to Kadence (Gutenberg-based) components for sustainable editing.
- Establish a Style Guide so future updates remain consistent.
- Implement the LPC site structure that supports political operations: Elections, Petitions/Action, Affiliates, Fundraising/Donate, Membership, Events (incl. Convention), News/Blog, Platform reference, and Contact.

### A. Builder Choice & Reassurance (Zion → Kadence)

- Zion removal: Uninstall and remove shortcodes/templates; convert content to Gutenberg/Kadence blocks; purge leftover CSS/JS.
- **Why Kadence?** Kadence extends Gutenberg, WordPress's built-in "block editor" (not a third-party page builder).
- Benefits: Less bloat & better speed; no vendor lock-in (content remains WordPress blocks); lower maintenance risk (aligned with core updates); easier editing for non-technical users.
- Licensing: LPC purchases Kadence Pro; set-up and renewal docs provided.

### B. Site Architecture & Key Sections

Final structure will be confirmed during Phase 0's Proposed Site Tree sign-off.

- Home: Hero, quick CTAs (Join • Donate • Volunteer • Events), intro, latest news, optional email signup.

- Elections: Hub, candidate directory & profile template, Running for Office, ballot positions, past results archive.
- Petitions / Action: Current petitions/campaigns, legislative calls-to-action, contact-reps resources.
- Affiliates: County directory (list/map), local meeting info, Start an affiliate guide.
- Fundraising / Donate: Clear messaging + prominent buttons/links into NeonOne donation flows.
- Membership – Join/Renew: Clear path to NeonOne join/renew; fixes for required County and prevention of \$0 lifetime renewals.
- Events (including Convention): Events calendar/overview; Convention page with schedule, speakers, venue/hotel info, and NeonOne registration CTA.
- News & Blog: Clean list + single post layout; easy posting without HTML/CSS coding necessary (custom coding feature will remain available)
- Platform: Link to National LP platform; optional California-specific issues explainer.
- Contact / Press: General contact form and press inquiries.

### **C. Style Guide (Design System)**

- Color palette (Libertarian gold/black/gray with accessibility contrast checks).
- Typography (readable web pairings; sizes/line-height).
- Buttons/links, spacing, cards, alerts, CTAs, and reusable components.
- Accessibility & mobile-first rules of thumb.

### **D. Performance, SEO, Accessibility & Security**

- Performance: lightweight theme, optimized media, caching, minimal scripts.
- SEO basics: headings, titles/meta, breadcrumbs, alt-text patterns.
- Accessibility: color contrast, keyboard navigation, adding accessibility support where needed.
- Regular updates, safe backups, protection against hacking/spam, and clear user roles so only the right people can access sensitive settings.

### **E. Integrations (NeonOne & Minimal Embeds)**

- Donation, Membership, and Event Registration flows remain in NeonOne; website links/embeds as appropriate – no deep custom integration required.

- Repair NeonOne membership renewal form to require county affiliation and prevent \$0 lifetime renewals; document final settings.
- Optional email marketing integration can be evaluated post-launch once the site is stable.

## **F. Backend Cleanup & Migrations**

- Remove Zion Builder artifacts, unused templates, and disposable drafts.
- Convert legacy content to Gutenberg/Kadence blocks.
- Implement redirect map and 404 checks following cleanup.

## **Deliverables (Phase 1)**

- Temporary simplified live site (mission, contact, donate, events, blog)
- Style Guide (PDF) + reusable components library
- Responsive homepage mockup aligned with the Style Guide
- Responsive key page and section mockups (e.g. Convention, Elections, Affiliates, Membership/Join, Blog/News layout)
- Responsive live site built from the approved Site Tree
- Mini training kit (Editorial Quick-Start): short screencast or short PDF on using Kadence and updating content consistently with the Style Guide

## **Phase 2 – Ongoing Maintenance (Monthly Retainer)**

- WordPress/core/theme/plugin updates, backups, uptime/security monitoring.
- Content updates (news, events, images).
- Apply Style Guide consistently to new content.
- Monthly update summary + recommendations.

## **Tentative Timeline**

| <b>Date</b>               | <b>Milestone</b>                  |
|---------------------------|-----------------------------------|
| <b>September 9, 2025</b>  | Proposal review & approval by LPC |
| <b>September 12, 2025</b> | Contract signed + 50% deposit due |

- September 19, 2025** Temporary simplified live site; content updates enabled
- October 3, 2025** Style Guide + Homepage mockup delivered
- October 17, 2025** Full site draft (Elections, Petitions/Action, Affiliates, Donat  
Membership, Events/Convention, Blog)
- October 31, 2025** Final revisions + launch
- November 14, 2025** End of included troubleshooting window

## Investment & Payment

- **Phase 1 flat fee:** \$2,500 (50% at start, 50% at delivery).
- **Phase 2 Maintenance:** \$450/month, invoiced on the 1st.
- Notes: Hosting must meet modern WordPress requirements (PHP 8.1+). Any hosting upgrades, Kadence Pro license, or necessary third-party plug-in costs are pass-through with LPC pre-approval.
- LPC leadership provides/approves final copy; placeholder text can be drafted as needed.

## Acceptance

By signing below, LPC agrees to the scope, timeline, and payment terms outlined above.

Authorized Signature \_\_\_\_\_

Name/Title \_\_\_\_\_

Date \_\_\_\_\_

# APPENDIX D

## Joe Dehn's Revision

Whereas President Donald Trump has pursued a policy of terrorizing peaceful immigrants by sending armed and masked ICE agents into communities and workplaces and even arresting immigrants in the very act of trying to comply with government paperwork;

Whereas he has attacked universities both in an attempt to discourage them from educating foreign students and for the purpose of changing what they teach;

Whereas he has, contrary to his campaign rhetoric against the warlike behavior of previous presidents, sent American armed forces to attack foreign interests around the globe and honored himself with military parades in the style of foreign dictators;

Whereas he has escalated the War on Drugs and used it as further justification for foreign intervention, including tariffs and military action against foreign vessels;

Whereas he has deployed military resources, including National Guard units, into American cities as allegedly necessary to keep order, even when the relevant governors and mayors say there is no such need and have explicitly opposed such deployments;

Whereas he has threatened annexation of territories not now under the jurisdiction of the US government, and not ruled out the use of military force to accomplish this, including the territories of traditional allies like Canada, Denmark, and Panama;

Whereas he has interfered with the ability of American consumers and businesses to trade with people in other countries by imposing tariffs and other measures which increase prices, disrupt supply chains, and create general economic uncertainty;

Whereas he has talked loudly about cutting the size of government but failed to address the largest components of government spending, leading the federal government ever further into debt;

Whereas, rather than addressing inflation and high interest rates by moving us toward a monetary system built on private foundations like precious metals and cryptocurrencies, he is pushing for total politicization of the heretofore semi-independent Federal Reserve, the result of which is likely to be monetary disaster;

Whereas he has used his position to attack and ridicule segments of the American population who are just trying to live their own lives as they prefer, including sexual minorities, encouraging division in our society;

Therefore, the Libertarian Party of California calls on all members of Congress, regardless of political party affiliation, to join together to enact legislation to counter these actions and policies specifically and to reduce the power of the president more generally. Nobody should have the

kind of power that past Congresses have delegated to the executive branch, and it is up to Congress as representatives of the people to correct this situation, so that neither Donald Trump nor any future president can threaten the peace, safety, economic well-being, and freedom of Americans ever again.

# APPENDIX E

# LNC Report

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**Report Date:** 11/11/2025

**LNC Region 4**

**Representative:** Meridith Hays

**Alternate:** Mimi Robson

## LNC Report

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### LNC Report – November 2025

This report is intended to keep the Executive Committee informed about activity at the LNC level and to provide updates on items that affect the Libertarian Party nationally and Region 4. I will continue to report on LNC matters so the ExCom remains fully aware of developments, motions, and decisions as they occur.

At the October 15th Executive Committee meeting, I was appointed as the LPC's LNC Alternate to fill the vacancy created by Trendalyn Hallesy's resignation. In this role, I will be coordinating closely with the Region 4 Primary Representative, Meredith Hays, and will cast votes when she is absent or cedes the vote to me. Since my appointment, there have been no email motions before the LNC, and the agenda for the upcoming meeting has not yet been released. One of my priorities in this role will be to ensure that the full LPC Executive Committee is promptly informed of any LNC motions so members can provide timely input and help guide how I should vote on behalf of California.

- **2025 Libertarian Election Results**

A total of 79 Libertarian candidates ran for office in 2025, with 37 elected or re-elected so far – including 27 victories in last week's elections and 10 earlier wins from special or off-cycle contests. Of the 73 local races, Libertarians won 37, reflecting a win rate just over 50% for local contests and an overall win rate of approximately 47% across all levels (73 local, 5 state, and 1 federal). One of the state-level candidates is running in a special election scheduled for December 16.

These numbers represent the most complete data available at this time. I have contacted [info@LP.org](mailto:info@LP.org) and Candidate Support Committee Chair Bill Schult to verify whether additional results have been reported.

- **Elected or Re-Elected Libertarians (2025):**

**Ohio:** Andrew Lipian (re-elected), Drew Werley (re-elected), Homer Taft, Michael Chumley (re-elected), Ryan Holstine, Steve Salander

**Pennsylvania:** Ariana Tarr, Brendan Miller, Chris Logan, Connor Otway, Demo Agoris, Derek Scott, Jason Beatty (re-elected), Justin Lynn, Kristi Duffy, Mary Tomassetti, Matt Zechman, Michael Worona, Reece Smith, Rob Ronky, Shawn Keller (re-elected), Tina Schwarze

**Michigan:** Christopher Clark, Scotty Boman

**Florida:** Frederick Heiler, Jim Turney (re-elected)

**Oklahoma:** David L. Moss, Eric S. Catman Sr., Roger Dale Merrill, Sammy Kruckenberg

**Kansas:** Anne Phillips, Sam Yoskowitz

**Illinois:** Jake Leonard

**Massachusetts:** Sean Kennedy

**Texas:** Ryan Woodcraft

**Mississippi:** Steve McCluskey (re-elected)

These results reflect strong gains for local Libertarian candidates, particularly in Pennsylvania and Ohio, where local outreach and sustained party organization continue to yield measurable success.

- **Project Archimedes**

Project Archimedes continues to deliver exceptional fundraising outcomes. The most recent mailing cost **\$3,000** and generated **\$30,000**, producing a ten-to-one return. These results reaffirm the effectiveness of targeted direct-mail appeals and justify continuing this strategy as additional mailings are prepared.

- **Upcoming LNC Meeting – Dallas**

The next in-person LNC meeting will take place on **December 6–7** in Dallas. I plan to attend this meeting, as well as the Saturday evening reception. To the best of my knowledge, Meredith Hays does not plan to attend in person, so I expect to serve as the voting representative for Region 4 during this session. Additional details will be available once the agenda is released. I will update the ExCom with any additional information as it becomes available.

In Liberty,

Mimi Robson, LNC Region 4 Alternate

# APPENDIX F

# Treasurer's Report

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**Report Date:** November 15, 2025

**Treasurer:** Mimi Robson

## Executive Overview

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At the October 15 Executive Committee meeting, I was appointed Treasurer to fill the vacancy created by the resignation of Chris Minoletti. Immediately after being appointed, I filed the required updates with both agencies – Form 410 with the FPCC and Form 1 with the FEC – to reflect the change of officers.

Because I did not receive full access to the Party's bank accounts until November 4, I was unable to connect the accounts to QuickBooks before that date. After gaining access, it became clear that a great deal of bookkeeping work remains to be done. The QuickBooks accounts are not currently in sync with the actual bank balances, indicating that reconciliations have not been completed for some time. This appears to have been caused primarily by incomplete access previously provided to our accountant, Cathy Gatewood, rather than by any oversight on her part.

Reconciling and correcting the books will be an ongoing project until all accounts are balanced and verified.

## Financial Status

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Our income so far this year is above budget, primarily due to two large donations: \$6,500 from Lars Mapstead for a mailing regarding Proposition 50, and \$2,687.67 from the California Mises Caucus. Neither of these donations is likely to be repeated.

Our expenses for the year are over budget, largely due to:

- \$6,458.38 for the Proposition 50 mailer,
- The annual payment for NEON made in July (bringing that line item over budget for this year), and
- \$2,800 recorded for Freedom Fest.

However, upon reviewing the bank records, it appears that the \$2,800 expense never actually cleared our account, so I am currently investigating this discrepancy.

Income through November 14, 2025, totals \$58,287.61. The attached reports show activity and balances year to date as of November 14, 2025.

In addition, not all of the dues-sharing checks have been sent out, which will reduce our overall net income for the year.

Again, it must be noted that QuickBooks is not currently in sync with our bank accounts, so some of the numbers in the attached reports may change once reconciliation is completed.

Bank balances as of November 14, 2025 are as follows:

- LPC Account: \$90,167.49
  - CSC FPPC Account: \$11,814.40
  - CSC FEC Account: \$26,014.91
- Total: \$127,996.80**

## Government Reports

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Three FPPC Form 460 reports have been filed this year: the Semi-Annual Report due July 31, and two additional reports required for the Proposition 50 special election. The next Form 460 will be the Semi-Annual Report due February 2, 2026.

The Semi-Annual FEC Form 3X report was timely filed electronically. However, there are still three 2024 FEC filings that were not properly submitted. Because the Party received more than \$50,000 that year through the Kennedy Joint Fundraising Committee, we were required to file additional electronic reports: the Third-Quarter, Post-Election, and Year-End reports. Only the Year-End report was submitted, and it was filed on paper, which was rejected by the FEC.

I have now obtained the necessary credentials for electronic submission through the FEC's filing system but have not yet been able to transmit the 2024 reports because FECFile currently limits me to creating 2025 filings. I have also been unable to reach anyone at the FEC by phone or email for technical support—likely due to the government shutdown—but now that it's over I hope to resolve this as soon as federal offices reopen.

To the best of my knowledge, our accountant is currently working on the IRS Form 990-EZ, which is due May 15, 2026.

## Dues Sharing

---

Prior to his resignation, former Treasurer Chris Minoletti issued dues-sharing payments to Los Angeles and Alameda counties totaling \$1,487.50, which is the amount shown on the current Budget vs. Actuals report.

I have since received responses from five additional counties—Humboldt, Merced, Monterey, Placer, and Santa Cruz—and will be sending an additional \$225 in payments next week. I am also awaiting confirmation from eight other organized

counties (Fresno, Kern, Orange, Riverside, Sacramento, San Diego, San Francisco, and Ventura), after which I will send an additional \$3,872.50.

This brings the total dues-sharing disbursements for this period to \$5,585, which is \$585 over the current budget allocation.

There are also several unorganized counties whose accrued dues-sharing totals \$1,325. These funds are being held in trust so that, if a county becomes active in accordance with the LPC Bylaws, it will receive dues-sharing payments for the previous 12 months.

### Transfers Between Accounts

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Certain donations designated for the unrestricted fund are currently being collected through NEON, processed by Authorize.net, and deposited directly into the restricted bank account. Because certain general operating expenses—such as the website, newsletter, and other communications—directly or indirectly support candidates, those expenses must be paid from the unrestricted (CSC) account. Under FPPC regulations, any funds received into the restricted account that are intended for the unrestricted account must be transferred within seven days.

It had been the long-standing practice for the Treasurer to make these transfers weekly, as required, but that practice appears to have ceased sometime in 2023.

Additionally, it appears that the prior Executive Committee adopted the following standing rule:

*Transfer Limits:*

*“The Treasurer shall not transfer more than \$2,500 from the general fund to any CSC account during the fiscal year without approval from two-thirds of the Executive Committee, not including donations made to the general fund intended to be donations made to the CSC.”*

This language is procedurally and legally incorrect, as the Treasurer **cannot** transfer funds from the general fund to the CSC account. Only funds **explicitly donated** with the intent of supporting the unrestricted account may be transferred, and those transfers must occur within seven days of receipt to remain compliant with FPPC regulations.

Accordingly, I will be making a motion to strike this standing rule language from the Treasurer’s responsibilities listed in the Operating Procedures Manual to ensure consistency with FPPC requirements and Party bylaws.

Further, the Candidate Support Committee (CSC) maintains dedicated accounts—the FPPC unrestricted account and the FEC account—and has its own Treasurer appointed by the Chair. The Chair recently appointed Mike Van Roy as CSC Treasurer, which also makes him Assistant Treasurer for the FEC and FPPC



committees. Mike has been added to the CSC bank accounts and granted access to both the CSC and LPC QuickBooks systems.

The CSC maintains a separate QuickBooks account, which tracks only the FPPC account (not the FEC account), costs \$115 per month, and has not been reconciled since February 2023. The LPC QuickBooks already tracks all CSC accounts, making the separate CSC QuickBooks file redundant. Additionally, the CSC pays \$420 per year for Nation Builder, though no donations have been processed through that platform since January 2025.

Given this overlap and inactivity, I recommend that we discontinue the separate CSC QuickBooks and Nation Builder accounts, at least until a final decision is made on whether to transition to Nation Builder or remain on NEON.

In Liberty,

Mimi Robson, Treasurer  
Libertarian Party of California

Documents that are part of this report:

Profit and Loss

Balance Sheet

Budget vs Actuals YTD

# Statement of Financial Position

## Libertarian Party of California

As of November 14, 2025

| DISTRIBUTION ACCOUNT                                | TOTAL               |
|---|---------------------|
| <b>Assets</b>                                       |                     |
| Current Assets                                      |                     |
| Bank Accounts                                       |                     |
| 1020 PayPal   | 0.00                |
| 1070 Cash on Hand                                   | 0.00                |
| 1080 In-Kind Clearing                               | 0.00                |
| Initiate Business Checking <sup>SM</sup> (7326) - 8 | 0.00                |
| Wells Fargo CSC Checking® (9284)                    | 12,260.22           |
| Wells Fargo FEC Checking® (7326)                    | 26,014.91           |
| Wells Fargo LPCA Checking® (3121)                   | 86,425.15           |
| <b>Total for Bank Accounts</b>                      | <b>\$124,700.28</b> |
| Accounts Receivable                                 |                     |
| Accounts Receivable (A/R)                           | 1,040.00            |
| <b>Total for Accounts Receivable</b>                | <b>\$1,040.00</b>   |
| Other Current Assets                                |                     |
| 1090 Undeposited Funds                              | 0.00                |
| 1320 CSC Loans To Candidates                        | 21,509.58           |
| 1450 Prepaid Expenses                               | 0.00                |
| 1999 Uncategorized Asset                            | -125.00             |
| <b>Total for Other Current Assets</b>               | <b>\$21,384.58</b>  |
| <b>Total for Current Assets</b>                     | <b>\$147,124.86</b> |
| Fixed Assets  |                     |
| 1500 AV Equipment                                   | 3,135.19            |
| <b>Total for Fixed Assets</b>                       | <b>\$3,135.19</b>   |
| Other Assets  |                     |
| 1950 Security Deposits                              | 0.00                |
| <b>Total for Other Assets</b>                       | <b>\$0.00</b>       |
| <b>Total for Assets</b>                             | <b>\$150,260.05</b> |
| <b>Liabilities and Equity</b>                       |                     |
| Liabilities   |                     |
| Current Liabilities                                 |                     |
| Accounts Payable                                    |                     |
| 2010 Accounts Payable                               | 5,368.50            |
| <b>Total for Accounts Payable</b>                   | <b>\$5,368.50</b>   |
| Credit Cards  |                     |
| 2012 Credit Cards                                   |                     |
| 01 Kevin Takenaga                                   | 0.00                |
| <b>Total for 2012 Credit Cards</b>                  | <b>\$0.00</b>       |

# Statement of Financial Position

## Libertarian Party of California

As of November 14, 2025

| DISTRIBUTION ACCOUNT                                | TOTAL               |
|---|---------------------|
| <b>Total for Credit Cards</b>                       | <b>\$0.00</b>       |
| Other Current Liabilities                           |                     |
| 2015 Suspense                                       | 14,235.59           |
| 2020 County Allocations Payable                     | 0.00                |
| 2140 Sales tax payable                              | 25.99               |
| 2145 California State Board of Equalization Payable | 18.25               |
| 2350 Unearned or deferred revenue                   | 0.00                |
| 2580 Funds Held in Trust                            | 1,542.76            |
| <b>Total for Other Current Liabilities</b>          | <b>\$15,822.59</b>  |
| <b>Total for Current Liabilities</b>                | <b>\$21,191.09</b>  |
| Long-term Liabilities                               |                     |
| <b>Total for Liabilities</b>                        | <b>\$21,191.09</b>  |
| Equity  |                     |
| 3999 Opening Balance Equity                         | 17,776.19           |
| 3900 Retained Earnings                              | 111,521.42          |
| Net Income  | -228.65             |
| <b>Total for Equity</b>                             | <b>\$129,068.96</b> |
| <b>Total for Liabilities and Equity</b>             | <b>\$150,260.05</b> |

# Libertarian Party of California

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - December 2025

|  | TOTAL              |                    |                   |                 |
|--|--------------------|--------------------|-------------------|-----------------|
|  | ACTUAL             | BUDGET             | OVER BUDGET       | % OF BUDGET     |
| <b>Income</b>                              |                    |                    |                   |                 |
| 4a Donations                               |                    |                    |                   |                 |
| 401 Gifts-Unrestricted                     |                    | 0.00               | 0.00              |                 |
| 4011 Gifts-Unrestricted-One Time           | 17,015.64          | 8,000.00           | 9,015.64          | 212.70 %        |
| 4012 Gifts-Unrestricted-Recurring          | 1,415.47           | 2,000.00           | -584.53           | 70.77 %         |
| <b>Total 401 Gifts-Unrestricted</b>        | <b>18,431.11</b>   | <b>10,000.00</b>   | <b>8,431.11</b>   | <b>184.31 %</b> |
| <b>Total 4a Donations</b>                  | <b>18,431.11</b>   | <b>10,000.00</b>   | <b>8,431.11</b>   | <b>184.31 %</b> |
| 5a Membership Dues                         |                    |                    |                   |                 |
| 5210 Renewal                               | 6,377.00           | 11,000.00          | -4,623.00         | 57.97 %         |
| 5212 New Member                            | 1,375.00           | 2,000.00           | -625.00           | 68.75 %         |
| 5230 Revenue from Premiums                 | 4,202.06           | 2,500.00           | 1,702.06          | 168.08 %        |
| <b>Total 5a Membership Dues</b>            | <b>11,954.06</b>   | <b>15,500.00</b>   | <b>-3,545.94</b>  | <b>77.12 %</b>  |
| 5c Events-Revenue                          |                    |                    |                   |                 |
| 5500 Convention                            | 21,035.57          | 30,000.00          | -8,964.43         | 70.12 %         |
| 5550 Event Donation Revenue                | 6,860.53           |                    | 6,860.53          |                 |
| <b>Total 5c Events-Revenue</b>             | <b>27,896.10</b>   | <b>30,000.00</b>   | <b>-2,103.90</b>  | <b>92.99 %</b>  |
| 5e Area Offices Income                     |                    |                    |                   |                 |
| 5601 Northern Area                         |                    | 500.00             | -500.00           |                 |
| 5602 Central Area                          |                    | 500.00             | -500.00           |                 |
| 5603 Southern Area                         |                    | 500.00             | -500.00           |                 |
| <b>Total 5e Area Offices Income</b>        |                    | <b>1,500.00</b>    | <b>-1,500.00</b>  |                 |
| 6000 Interest - Checking and Savings       | 6.34               | 21.20              | -14.86            | 29.91 %         |
| 6999 Uncategorized Income                  |                    | 0.01               | -0.01             |                 |
| <b>Total Income</b>                        | <b>\$58,287.61</b> | <b>\$57,021.21</b> | <b>\$1,266.40</b> | <b>102.22 %</b> |
| <b>GROSS PROFIT</b>                        | <b>\$58,287.61</b> | <b>\$57,021.21</b> | <b>\$1,266.40</b> | <b>102.22 %</b> |
| <b>Expenses</b>                            |                    |                    |                   |                 |
| 7020 County Dues Sharing                   | 1,487.50           | 6,000.00           | -4,512.50         | 24.79 %         |
| 7520 Accounting Fees                       |                    | 6,370.00           | -6,370.00         |                 |
| 8110 Office Supplies                       | 402.80             | 200.00             | 202.80            | 201.40 %        |
| 8130 Telephone & Telecommunications        | 649.13             | 1,000.00           | -350.87           | 64.91 %         |
| 8134 Domain & Website Services             | 99.00              | 1,200.00           | -1,101.00         | 8.25 %          |
| 8140 Postage, Shipping, Freight & Delivery | 95.91              | 0.00               | 95.91             |                 |
| 8152 Bulk Email Services                   | 1,116.00           | 0.00               | 1,116.00          |                 |
| 8154 Email Service                         | 575.98             | 700.00             | -124.02           | 82.28 %         |
| 8170 Printing & Copying                    | 6,458.38           | 500.00             | 5,958.38          | 1,291.68 %      |
| 8200 Area Offices                          |                    | 0.00               | 0.00              |                 |
| 8202 Northern Area                         |                    | 500.00             | -500.00           |                 |
| 8203 Central Area                          |                    | 500.00             | -500.00           |                 |
| 8204 Southern Area                         | 2,800.00           | 500.00             | 2,300.00          | 560.00 %        |
| <b>Total 8200 Area Offices</b>             | <b>2,800.00</b>    | <b>1,500.00</b>    | <b>1,300.00</b>   | <b>186.67 %</b> |
| 8210 Office Rent                           | 1,115.15           | 1,237.27           | -122.12           | 90.13 %         |
| 8230 Chair Discretionary Spending          | 90.00              | 1,000.00           | -910.00           | 9.00 %          |

# Libertarian Party of California

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - December 2025

|   | TOTAL              |                    |                 |                 |
|---|--------------------|--------------------|-----------------|-----------------|
|   | ACTUAL             | BUDGET             | OVER BUDGET     | % OF BUDGET     |
| 8290 Special Events                       |                    |                    |                 |                 |
| 8291 Event Meals                          | 4.31               |                    | 4.31            |                 |
| <b>Total 8290 Special Events</b>          | <b>4.31</b>        |                    | <b>4.31</b>     |                 |
| 8310 Travel, Meals and Meeting Expenses   | 238.75             | 500.00             | -261.25         | 47.75 %         |
| 8400 Convention                           | 22,826.15          | 25,000.00          | -2,173.85       | 91.30 %         |
| 8512 Bank Services - Account Fees         | 137.78             | 0.00               | 137.78          |                 |
| 8520 Insurance - Liability & Casualty     | 610.00             | 800.00             | -190.00         | 76.25 %         |
| 8560 Outside Computer Services            | 9,039.09           | 4,152.00           | 4,887.09        | 217.70 %        |
| 8570 Advertising                          |                    | 0.00               | 0.00            |                 |
| 8590 Credit Card & Transaction Processing | 2,860.98           | 2,500.00           | 360.98          | 114.44 %        |
| 8650 Taxes, Licenses & Permits            | 2,410.00           | 50.00              | 2,360.00        | 4,820.00 %      |
| <b>Total Expenses</b>                     | <b>\$53,016.91</b> | <b>\$52,709.27</b> | <b>\$307.64</b> | <b>100.58 %</b> |
| NET OPERATING INCOME                      | <b>\$5,270.70</b>  | <b>\$4,311.94</b>  | <b>\$958.76</b> | <b>122.24 %</b> |
| NET INCOME                                | <b>\$5,270.70</b>  | <b>\$4,311.94</b>  | <b>\$958.76</b> | <b>122.24 %</b> |

# Libertarian Party of California

## Profit and Loss

January 1 - November 14, 2025

|  | TOTAL              |
|--|--------------------|
| Income                                     |                    |
| 4a Donations                               |                    |
| 401 Gifts-Unrestricted                     |                    |
| 4011 Gifts-Unrestricted-One Time           | 17,015.64          |
| 4012 Gifts-Unrestricted-Recurring          | 1,415.47           |
| <b>Total 401 Gifts-Unrestricted</b>        | <b>18,431.11</b>   |
| <b>Total 4a Donations</b>                  | <b>18,431.11</b>   |
| 5a Membership Dues                         |                    |
| 5210 Renewal                               | 6,377.00           |
| 5212 New Member                            | 1,375.00           |
| 5230 Revenue from Premiums                 | 4,202.06           |
| <b>Total 5a Membership Dues</b>            | <b>11,954.06</b>   |
| 5c Events-Revenue                          |                    |
| 5500 Convention                            | 21,035.57          |
| 5550 Event Donation Revenue                | 6,860.53           |
| <b>Total 5c Events-Revenue</b>             | <b>27,896.10</b>   |
| 6000 Interest - Checking and Savings       | 6.34               |
| <b>Total Income</b>                        | <b>\$58,287.61</b> |
| <b>GROSS PROFIT</b>                        | <b>\$58,287.61</b> |
| Expenses                                   |                    |
| 7020 County Dues Sharing                   | 1,487.50           |
| 8110 Office Supplies                       | 402.80             |
| 8130 Telephone & Telecommunications        | 649.13             |
| 8134 Domain & Website Services             | 99.00              |
| 8140 Postage, Shipping, Freight & Delivery | 95.91              |
| 8152 Bulk Email Services                   | 1,116.00           |
| 8153 CSC Bulk Email services               | 1,143.00           |
| 8154 Email Service                         | 575.98             |
| 8170 Printing & Copying                    | 6,458.38           |
| 8200 Area Offices                          |                    |
| 8204 Southern Area                         | 2,800.00           |
| <b>Total 8200 Area Offices</b>             | <b>2,800.00</b>    |
| 8210 Office Rent                           | 1,115.15           |
| 8230 Chair Discretionary Spending          | 90.00              |
| 8310 Travel, Meals and Meeting Expenses    | 238.75             |
| 8400 Convention                            | 22,826.15          |
| 8512 Bank Services - Account Fees          | 137.78             |
| 8520 Insurance - Liability & Casualty      | 610.00             |
| 8560 Outside Computer Services             | 12,053.09          |
| 8590 Credit Card & Transaction Processing  | 2,860.98           |
| 8650 Taxes, Licenses & Permits             | 2,410.00           |
| <b>Total Expenses</b>                      | <b>\$57,169.60</b> |
| <b>NET OPERATING INCOME</b>                | <b>\$1,118.01</b>  |

# Libertarian Party of California

## Profit and Loss

January 1 - November 14, 2025

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|            |                   |
|------------|-------------------|
|            | TOTAL             |
| NET INCOME | <b>\$1,118.01</b> |

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**Statement of Activity**  
**Libertarian Party of California**  
January 1-November 14, 2025

| DISTRIBUTION ACCOUNT                           | TOTAL               |
|--|---------------------|
| <b>Income</b>                                  |                     |
| 4200 FEC Income                                | \$134,836.89        |
| 4210 FEC Donations                             | 15,895.00           |
| <b>Total for 4200 FEC Income</b>               | <b>\$150,731.89</b> |
| <b>4a Donations</b>                            |                     |
| 401 Gifts-Unrestricted                         |                     |
| 4011 Gifts-Unrestricted-One Time               | 17,015.64           |
| 4012 Gifts-Unrestricted-Recurring              | 1,415.47            |
| <b>Total for 401 Gifts-Unrestricted</b>        | <b>\$18,431.11</b>  |
| 4100 Candidate Support Income                  |                     |
| 4120 CSC Gifts-Unrestricted-Recurring          | \$10.00             |
| <b>Total for 4100 Candidate Support Income</b> | <b>\$25.00</b>      |
| <b>Total for 4a Donations</b>                  | <b>\$18,456.11</b>  |
| <b>5a Membership Dues</b>                      |                     |
| 5210 Renewal                                   |                     |
| 5212 New Member                                | 6,377.00            |
| 5230 Revenue from Premiums                     | 1,375.00            |
| <b>Total for 5a Membership Dues</b>            | <b>\$11,954.06</b>  |
| <b>5c Events-Revenue</b>                       |                     |
| 5500 Convention                                |                     |
| 5550 Event Donation Revenue                    | 21,035.57           |
| <b>Total for 5c Events-Revenue</b>             | <b>\$27,896.10</b>  |
| 6000 Interest - Checking and Savings           | 6.34                |
| <b>Total for Income</b>                        | <b>\$209,044.50</b> |
| <b>Gross Profit</b>                            | <b>\$209,044.50</b> |
| <b>Expenses</b>                                |                     |
| 7020 County Dues Sharing                       |                     |
| 7700 FEC Business Expenses                     | 1,487.50            |
| 7720 FEC Campaign Contributions                | \$50.00             |
| 7730 FEC Operating Expenses                    | 150,869.20          |
| <b>Total for 7700 FEC Business Expenses</b>    | <b>\$151,019.20</b> |
| 8110 Office Supplies                           |                     |
| 8130 Telephone & Telecommunications            | 402.80              |
| 8134 Domain & Website Services                 | 649.13              |
| 8140 Postage, Shipping, Freight & Delivery     | 99.00               |
| 8152 Bulk Email Services                       | 95.91               |
| 8153 CSC Bulk Email services                   | 1,116.00            |
| 8154 Email Service                             | 1,143.00            |
| 8170 Printing & Copying                        | 575.98              |
|  | 6,458.38            |

**Statement of Activity**  
**Libertarian Party of California**  
January 1-November 14, 2025

| DISTRIBUTION ACCOUNT                          | TOTAL               |
|---|---------------------|
| 8200 Area Offices                             |                     |
| 8204 Southern Area                            | 2,800.00            |
| <b>Total for 8200 Area Offices</b>            | <b>\$2,800.00</b>   |
| 8210 Office Rent                              | 1,115.15            |
| 8230 Chair Discretionary Spending             | 90.00               |
| 8290 Special Events                           |                     |
| 8291 Event Meals                              | 4.31                |
| <b>Total for 8290 Special Events</b>          | <b>\$4.31</b>       |
| 8310 Travel, Meals and Meeting Expenses       | 238.75              |
| 8400 Convention                               | 22,826.15           |
| 8512 Bank Services - Account Fees             | 137.78              |
| 8514 Bank Services CSC - Account Fees         | 1.04                |
| 8520 Insurance - Liability & Casualty         | 610.00              |
| 8560 Outside Computer Services                | 12,053.09           |
| 8565 CSC Outside Computer Services            | 1,054.00            |
| 8590 Credit Card & Transaction Processing     | 2,860.98            |
| 8596 FEC Credit Card & Transaction Processing | 25.00               |
| 8650 Taxes, Licenses & Permits                | 2,410.00            |
| <b>Total for Expenses</b>                     | <b>\$209,273.15</b> |
| <b>Net Operating Income</b>                   | <b>-\$228.65</b>    |
| <b>Net Other Income</b>                       |                     |
| <b>Net Income</b>                             | <b>-\$228.65</b>    |